

SUMMARY OF MEETING OF THE MAWNAN NDP STEERING GROUP
MONDAY, 10 February, 2020, 7.30pm – Mawnan Smith Bowls Club

Present: Terry Damer, Dennis McQuillan, Peter Stokes, Georgena Morris, Jackie Whibley,
Mick Hartley, Richard Martin, Nigel Gilmore
Apology: James Evans
CC: Lisa Clements (for information)

1. The purpose of the meeting was to let everyone know what was currently being worked on, the status and timing of progressing the NDP, and to agree a timetable to take it to the Reg. 14 public consultation.
2. Dennis reported that the recent cataract operation appears to have been successful, and that he is gradually regaining useful sight in that eye, and therefore he expects to be able to make progress on his documents.
3. **The Design Statement.** Dennis's original document was with Nigel who was reviewing it with a planners approach and he was in the process of making some recommendations as to revisions to the original to make it more robust.
 - a. It was agreed that the long checklist could be dropped, and that the shortened 5-point versions suggested by the PC should be retained and probably brought to the front of the document. When he has completed his recommendations Nigel will meet with Dennis and Terry to agree the changes and let James have it for final approval prior to sending to the parish council (PC).
4. **The LLCA.** Cath Statham, the CC landscape architect who is a statutory consultee, has made a number of suggestions for changes and Dennis is incorporating these into the extant LLCA with a view to completing this work by the end of the week. As soon as 'signed off' it too could go to the PC for their scrutiny.
5. **Non-Designated Heritage Assets listing.** Georgena and her group have made great progress with this, ending up with some 80+ buildings and structures, all described and photographed and given map references.
 - a. It was agreed that (perhaps with the help of Derek and Ellie Stacey) an introduction should be written, based on Historic England guidelines, that would explain how assets were selected for inclusion, and what this would mean for owners.
 - b. A draft letter has been prepared, based on one use by St. Endellion Parish, which would be sent to owners at the beginning of the Reg. 14 consultation period, explaining their property has been included and offering them the opportunity to comment. Owners cannot refuse to be included. This letter should be accompanied by a copy of their entry on the list and an explanatory note about the effect local listing has.
 - c. Paper maps have been given to James so he can create an electronic version showing the location of each asset.
 - d. When this process is complete, the list can be sent to the PC. All the details of how it is to be distributed to the owners (addressing via the electoral roll, agreement on the text, printing, mailing and costs) have to be agreed with the PC well in advance of Reg. 14 launch.
6. **Green space designations.** Georgena has identified the most likely sites for inclusion. The advice is to include 'everything' and wait to see if the inspector rejects any sites.
 - a. She will post to James paper maps marking the sites so he can turn them into electronic versions.
7. **NDP revised draft document.** Following the SEA/HRA submission and receipt of comments, the original NDP document has been revised, and a final version is being prepared by James for us to see and agree.
8. **Consultation Statement.** Terry is ploughing ahead with this, and expects to have a version available for scrutiny by James (and Nigel) to see if he is on the right track. He admits to

needing help on tying in the results of the questionnaire, and especially the freestyle comments, with the policies in the NDP.

- a. Decisions will have to be made as to how many appendices are necessary, and which ones.
 - b. Only a draft is required for Reg. 14 as a revised version will have to be prepared to respond to any comments raised during that consultation, either by parishioners, business owners, landholders, or statutory consultees.
9. **Timetable.** The target timetable was discussed as follows:
- a. The five documents required to proceed to Reg. 14 are as itemised in points 3, 4, 5, 6 & 7 above. It was agreed that all ‘authors’ would try to have these ready by early in w/c February 24 – or earlier if possible – for on-forwarding via Lisa Clements to the parish councillors.
 - b. Lisa is on holiday that week, and the following week, but will be working from home in the last week of February and has kindly offered to on-forward anything sent to her that week.
 - c. If we stick to that timetable we should be able to request a meeting with the PC w/c March 9 to answer any queries, and explain any outstanding points. It is not expected that CC will be required to attend, but obviously we would need to include James.
 - d. All being well, the PC could formally agree to proceeding to Reg. 14 consultation at their meeting on March 19. If we miss these deadlines we would necessarily be delayed until April 16.
 - e. We have the bowling club booked for Monday March 23, for a public SG meeting. This is the meeting at which we would expect to announce the launch of the Reg. 14 6-week consultation, on a (near) future date. Jackie is arranging for a presentation by the AONB unit to make the meeting more ‘exciting’, and to bring in a larger attendance than normal to maximise knowledge of the consultation. If launch has been delayed, the meeting can still go ahead with the presentation (see below).
 - f. We still have to plan the detail of the consultation; publicity, web access to the documentation, printing 2-3 copies of all documents, Mawnan Diary and e-newsletters, venues in which to place printed copies for parishioners to study (pub, doctor’s surgery etc.?) street posters, noticeboard announcements (including that for the PC), room rental to hold 2 or 3 ‘surgeries, attendance at community events, PR to the Falmouth Packet etc. We will need to share these tasks out.
10. **Business consultation.** Jackie said she would look at Simon Sheldrake’s summary of the consultations with local businesses and see if she thinks anything should be added or amended. This will form part of the Consultation Statement Terry is working on.
11. **Landowner consultation.** It was agreed that no further consultations would be necessary with major landowners (farmers); as there are no absentee landowners with parish holdings, all will have received the original questionnaire and have therefore had the opportunity to register comments. They will also have seen the publicity for our exhibitions, and therefore had further opportunity for commenting; if they did so there was no indication they were doing so as major landowners, so we do not feel it necessary to contact them again. Note: The NDP is not allocating land for development, and neither is it drawing settlement boundaries.
- a. It was agreed that Georgena would arrange with Richard to return a large-scale map to him so he could complete the task of marking on it the known extent of major landholdings that could be useful for future reference.
12. **AONB presentation.** To mark the 60th anniversary of the formation of AONBs the Cornwall unit has commissioned a project to celebrate one of the most special aspects of what makes our landscape so unique – the humble Cornish hedge. The project has many elements and will cumulate in the construction of a classical labyrinth built from traditional Cornish hedging, drawing from the different vernacular styles across the whole of Cornwall. Negotiations between Jackie and the AONB are well advanced for them to present this project to the parish at our meeting on March 23. Given the huge attendance last time the

AONB presented to us we have high hopes this will be equally successful. It will need to be well publicised.

13. **Budget.** It would be sensible to close off our current funding tranche at the end of March; we applied for £3,760 of which we have spent approx. £1,600. Including £497 left in the 'pot' last time this would allow us to reapply for £2,656 in April which should be nearly enough to see us to the end of the NDP project. This will be the last application we can make to Locality.
 - a. It's important that anyone with current expenses to claim should submit them to Peter a.s.a.p. We should include travel expenses for the AONB presentation's speakers.
 - b. Likewise, please consider any personal expenses you see for the future.
 - c. Off the top of the head, future expenses could include:
 - i. James's fees through consultation and examination
 - ii. Printing and room hire for the Reg. 14 consultation
 - iii. Room hire for all future SG meetings
 - iv. Circulating the parish to encourage participation at the referendum, with a specially printed letter to all addresses
 - v. Misc. printing, stationery, more printing of copies of the documents etc.
 - d. The PC has indicated that should we run short of funds they would be in a position to help with funding to see us 'over the line'.
14. **The Community Hub.** This was briefly discussed, with general agreement that a better parish office was required and that an additional meeting room facility in the parish would be useful. There was less agreement on whether this was the right proposal.
15. **Parish Council meetings.** Terry will make a very brief statement of progress at the PC meeting on February 20 whilst, as stated above, it's hoped on March 19 the Reg. 14 consultation can be announced (albeit probably with a slightly later date for its launch).

The meeting closed at 9pm

GTD 14 February 2020