

Minutes of a Progress Meeting of the Mawnan NDP Steering Group held on 17 September 2018 at The Bowling Club, Mawnan Smith

Present: Terry Damer (Chair); Dennis McQuillan (Sec); Peter Stokes (Treasurer), Cllr Jackie Whibley, Mick Hartley, Georgena Morris

1. Apologies: Cllrs Rex Sadler and Graham Marsden, Jon Holt, Carrie Gilmore, Richard Martin, Melissa Mercer (Media)

The meeting opened at 7.00 p.m.

The Chair stated that the purpose of the meeting was to finalise arrangements for the Exposition of Questionnaire results to be held on 21st/22nd September in the Bowling Club.

2. Minutes of Last Meeting

a. The minutes of the last public meeting on 23 July 2018 had been distributed to the SG and via the NDP website. They were also e-mailed out to everyone on the electronic mail list. Minor alterations were requested and made; the amended minutes were accepted for signature by the Chair.

b. A working meeting had been held at Chapel Town Close on 20th August to plan for the exposition and to arrange attendance at the Farmers Market on 25th August.

3. Matters Arising

There were no matters arising.

4. Display Set-up

a. Set-up would be undertaken from 3.00 p.m. on Thursday 20th September to enable Councillors to attend the Parish Meeting that evening. An all-hands appeal had been sent out with the rota framework.

b. Anna Druce would collect the display stands (up to 10) from Pydar House and deliver to the Bowling Club (BC) on 20 September. She would return same after the event less 4 required for the Fun Run display on 28 September. Arrangements had been made to collect additional tables from the Memorial Hall.

c. Whereas in earlier discussion consideration had been given to using the village History display, it was now considered to be too large to transport and to accommodate within the NDP event.

d. The Administrator had arranged a rota for the period of the event to ensure that members of the Steering and Working Groups were in attendance to answer questions from the public. He would also provide attendance sheets, a comments book, a projector and screen, and a wifi speaker.

5. Review of Display Topics

A review of all topics to be presented was undertaken; some amendments were necessary and could be done in time for printing. Work had been undertaken by Kirsty Worden (a local volunteer) to translate analysis results into charts for display. After modifications they and narrative A3 panels were ready for printing, but the required paper weight and colour usage could not be met from Parish Council resources; the Chair would arrange for outsourced printing.

6. Disassembly

Take down of the display would occur either immediately after the event or the following morning.

7. Arrangements for the Fun Run on 28 September

Four tables had been requested from the organiser of the Fun Run to accommodate a condensed version of the display. Mick Hartley, Georgena Morris and Dennis McQuillan would set-up and attend with awnings.

8. Any Other Business

The narrative comments taken from the questionnaire returns, some 1300, had expressed views that were not strictly a matter for the NDP but were highly relevant to the Parish Council. Given the sensitivity of some comment, the means of transferring the information was discussed. It was agreed that a written report was not necessary considering the amount of analysis work already undertaken but that a round-table discussion might prove suitable. It was necessary to keep the Council informed and involved.

T Damer

Chair

Mawnan NDP

15 November 2018